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Dear year 10 parents and students,

You are kindly requested to review the following information through the LMS system:

- 1. Check and confirm that the student's date of birth and ID number are correct.
- 2. Check that the student's name is correct and written exactly the same as in the passport in case you have one.

If you are a Pre-IG student, kindly refer to your previous Statement(s) of Entry; check that the name is written the same.

Please do not drop any name/s in the middle of your full name.

In case there is any piece of information that needs to be edited, you will need to inform the school.

- Parents will take full responsibility of the accuracy of the student's details as this is what will appear on his/her certificate/s. This is extremely important since that name will be used for all the student's certificates through Years 10, 11 and 12.

N.B: deadline is on Thursday, 30th of October 2025.

Kindly follow the following steps:

- 1- Login with the parent's account on http://lms.nrcschools.com/.
- 2- Click on "My Profile" tab located on the right side of the page.
- 3- Choose the account you want to amend from the Siblings Profiles located on the left.
- 4- Click on the icon beside the word "Personal Details".
- 5- Start editing the student's name, date of birth and ID number if it needs to be amended.

NB. After 5 working days, you can check the student's account again so that the Students' Affairs Department would have accepted the needed amendments.

Best wishes,...

IGCSE Principal College Director

Amal Adel Hala Toma



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